



Rental Rules for the Student Union Train Wagon

(Please Note: this is a translation of the Swedish rental rules. If there is any dispute regarding interpretation, the Swedish version overrules).

The person holding the rental agreement should respect and be familiar with following regulations. The contract holder is personally responsible for the wagon, the surrounding area, for all guests and for the fact that guests follow the rental rules. The person responsible for the booking is obliged to thoroughly read the regulations and instructions before accessing the area.

If regulations are not followed the entire deposit, or parts of it, will be hold. If any mayor event or vandalism occurs, the tenant might be claimed to pay amounts exceeding the deposit fee or be asked to personally recover the area. If any rules are broken; the deposit will first of all be affected but, in worst case, the responsible person will not ever again be allowed to rent any of the Student Union´s properties.

If the contract holder experiences any incorrect treatment by the property manager, he or she should firstly discuss the matter with the property manager. If the matter remains unsolved, the tenant may contact the Student Union board.

Reservation, cancelations, keys and deposit

Reservation, cancelation, payment and collection of keys is done through the Student Union office; you will find opening hours and rental prices on <https://chalmersstudentkar.se/train-car/>

Rental fee and deposit are paid when the keys are collected. The tenant will receive a booking receipt which should be brought back to the student union office when deposit is returned. No later than three working days after the stay, the key should be returned to the office. Repayment of deposit will occur after inspection of the property, this no later than five working days after the stay. In case deposit has not been collected within six months, the entire fee will go to the student union. If the tenant can not provide the booking receipt, the deposit will not be repaid.

The property manager is allowed to deny a letting or cancel a reservation after contacting the tenant. The property manager may, if considered necessary, interrupt any event and neither rental fee nor deposit will in this case be repaid. The tenant may also be denied further access to student union properties

CANCELLATION POLICIES

- The rental agreement is binding.
- Cancellation should be done, by the latest, two weeks prior to the booked date.
- Cancellation between one and two weeks in advance -50% of rental fee will be charged
- Cancellation less than a week in advance – entire rental fee will be charged



Inspection

Inspection of the property will be done the following day at 12 am together with a representative from the Kårhuskommittén or the property manager unless something else is agreed. The tenant must have a representative present at the occasion. If the cleaning is not properly done, it must be redone before 1 pm the same day otherwise a reduction will be made of the deposit.

Access to the properties

Booking the train wagon allows the tenant to access the wagon between 1:00 pm on the booking day until 12:00 am on the day of departure. The reservation includes no more than access to the actual property and its surroundings. The wagon has no kitchen or possibilities to cook or to keep food hot.

In order for the signatories to accomplish with their responsibility and the conditions of the contract, the persons responsible for the booking should be the first to arrive to the property and the last persons leaving the area. The wagon, its interior and its surroundings should be left in good condition, regardless of the conditions when the tenant first arrived. If the surrounding area and/or the wagon are untidy, or if anything should be broken upon arrival, the tenant should get in contact with the property manager. This is very important in order to assure that any consequences or deductions of deposit will fall upon the corresponding tenant.

ALARM

In order to disconnect and set the alarm, a code consisting of four numbers is required. This code will be allotted the tenant together with the keys.

Disconnect the alarm

- As soon as any door has been opened you will have 60 seconds to get to the alarm computer and disconnect the alarm. You will find the alarm box in the south part of the wagon(right inside of the door).
- Enter the four digit alarm code to disconnect the alarm.
- Upon departure, set the alarm by entering the four digit code. The alarm box will start making sounds and you will have 30 seconds to leave the wagon and close all doors.
- If you by accident happen to start the alarm, the siren will make sounds both inside and outside wagon. If this happens you should immediately contact the property manager on 070-772 3915 (if the alarm is sounding during nighttime, send a sms).



Regulations

- The property manager is entitled to conduct an inspection of the arrangement and may, at any time, interrupt the function if it is considered to be necessary. If an arrangement is interrupted, neither rental fee nor deposit will be repaid.
- Two sober, responsible persons should be present during the whole arrangement. These persons will make sure that the situation is under control and that all rules are followed. The contract holders do not have to be the sober ones but, in any case, they are considered as ultimately responsible.
- The sound level outside the wagon should be low. If neighbors are bothered, the sound level is not acceptable and thereby the neighbors in fully decide what is to be considered as acceptable. It is forbidden to use any kind of audio system outdoors without permission from the property manager.

Information and instructions

- There is no audio system in the wagon. You are allowed to bring your own music player but it should never be used outdoors. Music should not be played inside the wagon after 23.00 in case you leave any doors or windows open.
- During your entire stay, you must keep the booking receipt and a first aid kit with you.
- You have to bring all disposable items such as bin bags, napkins and toilet paper.
- When you leave the wagon, the refrigerator should be disconnected and the doors must be left open; if you forget to do this, mold might appear.
- During winter time, all radiators must be switched on (18 degrees) by the time of your departure, otherwise the pipes might freeze. If you forget to leave the radiators on, you will be charged with the amount corresponding to the cost of repairing the damage.
- During summertime, the radiators should be turned off as you leave the wagon.
- If you must use the fire extinguisher you should after the fire is out contact the property manager on 070-772 3915 (during nighttime, send a sms) to explain the situation and so the fire extinguisher can be replaced.



List of possible deductions from deposition

This list is an estimation of what the property manager might deduct from your deposit due to various circumstances. The person responsible for the contract will always be the one responsible for any incident and total deductions might exceed the prepaid deposit. In this case; the remaining amount will be invoiced.

Examples of interference with regulations

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| • Disturbing the neighbors | 1500 SEK and upwards |
| • Lost key | 1500 SEK per key |
| • Breaking the seal of the fire extinguisher without proper usage | 1000 SEK |
| • Breaking the key | 750 SEK per key |
| • Open or unlocked door/window | 500 SEK each |
| • Checklist not returned | 100 SEK |
| • Leaving the property without setting the alarm | 500 SEK |
| • Careless handling of electricity or water | 350 SEK and upwards |
| • Cleaning and departure not completed by 11.00 am | 300 SEK and upwards |
| • More than 15 minutes late for cleaning inspection | 300 SEK |
| • Key is not returned on time | 200 SEK and upwards |
| • The responsible person is not the last to leave the area | 150 SEK |
| • The tenant has not read the rental regulations | 500 SEK |
| • Damage to buildings, lawn or walking paths | cost of repairing damage |
| • The doors to the refrigerator are not left open after disconnecting it | 300 SEK |
| • The radiators have been switched off during wintertime (it should show 18 degrees) | cost of repairing eventual damaged of the pipes |
| • The radiators are not turned off during summertime | 50 SEK per radiator |
| • Lights are left on | 50 SEK per switch |
| • Interior is damaged/broken | cost of repairing/replacing |
| • Faulty cleaning inside | 400 SEK and upwards |
| • Water remaining on the floor | 400 SEK |
| • Faulty cleaning outside | 300 SEK and upwards |