



# Guidelines for applying for special organizational support (SOS)

This document exists to inform about how special organizational support at Chalmers Student Union works. The purpose is to facilitate the application of special organizational support.

## Background

The purpose of the special organizational support is to enable the union to support union societies and student divisions for special development initiatives that are not possible with the current funds. It is also intended for situations where organizations find themselves in unforeseen or unusual situations that require extra financial support. As a rule, the Union does not provide support for things that fall under the organization's regular activities, as this must be able to be financed from the organization's regular activities.

*Students who want to seek support outside already existing student divisions or societies can instead apply for resources for a so-called project commitment. Read more in the guidelines for project engagement.*

## Criterion

The initiative must:

- benefit a large number of members of the union or organization.
- have a developmental and value-creating purpose.  
*That is, the effect of the initiative must have a long-term positive impact on the organization or on Chalmers student life as a whole.*
- be carried out within the operational framework of a union society or student division.

As a rule, the union does not finance more than the organization itself puts in, i.e. a maximum of 50% of the cost.

## Application

The application for special organizational support is made to the union board as follows:

1. Fill in the template for the application for special organizational support that is available on the union's website for [student projects](#).
2. Send the completed template to [karstyrelsen@chalmersstudentkar.se](mailto:karstyrelsen@chalmersstudentkar.se) no later than 14 days before the next union board meeting. The dates of the Student Union Board meetings can also be found on the [student projects](#) website.

Each year there are approximately 11 student union board meetings when the application can be processed. The Student Union Board decides on the application at the next Board meeting based on the criterion above. The decision is communicated within 14 days of the Board meeting. The union board can choose to grant a smaller amount or only parts of the application. Retroactive support is not paid, the application must be received before the initiative is implemented.



## Payment and closure

Within 30 days of completion of the initiative, a written evaluation must be submitted to the union board according to the evaluation template available on the website for [student projects](#). After submitting the evaluation, the support is paid to the responsible student division or union society. Only the actual cost of the initiative is paid out and not the maximum amount granted by the union board.

*This guideline was adopted by the Student Union Board on 2013-08-07 and last updated on 2024-11-11.*