# Decision basis: Special organizational support (SOS) for purpose and organization

## Information for you who fill in this decision basis

This template should be filled in by those who apply for special organizational support within Chalmers Student Union. What is highlighted in yellow should be removed and filled in with your own text, this information text can be removed in its entirety. If you have any questions about the decision basis or to discuss ideas, applicants can talk to the vice president of the union (vo@chalmersstudentkar.se).

In order for the union board to make a decision to grant the application, this decision basis must be completed and submitted to the union board. The application must be submitted via the Board by the applicant organization. After the union board's decision, an outcome report is sent to the applicant that clarifies the decision taken by the union board and comments on the decision.

## Background

Relevant information about you as an applicant, leading to the purpose and objective of the initiative. Relevant materials for the initiative should be attached separately.

## Purpose and objective

It is important that the purpose and objective of the initiative is clear. Questions that should be answered:

* Why do you want to run the initiative?
* What is the purpose of the initiative?
* What are the member benefits of the initiative?
* What is the objective of the initiative, what will you deliver?

## Time plan

Here the timetable is filled with the start and end dates of the initiative and important deadlines during the course of the initiative.

Items to be included in the timetable are:

* Start date of the initiative
* End date for the initiative
* Date for reporting to the union board.

Items that can be included in the timetable are:

* Workshops or other meetings that the student division/society/committee plans to have
* Preparatory work that needs to be done to enable the initiative.

## Budget estimate

|  |  |
| --- | --- |
|  | **Reveneus (SEK)** |
| Ticket sales | 3 000 |
| Other funding | 10 000 |
| Union support | 3 000 |
| **Sum** | **16 000** |
|  |  |
|  | **Costs (SEK)** |
| Premises | 11 000 |
| Food & drink | 5 000 |
| Sound & light | 1 000 |
| **Sum** | **16 000** |
| **Total** | 0 |

## Motion

With the above as background it is moved

**that** student division/union society is granted special organizational support of an amount up to XXXX SEK for …

Questions are best directed to

First and last name

Student division/committee/society

Email address